POLICIES OF SAINT ANNE LANGUAGE CENTER

Uniform Policy

1. Purpose

This policy regulates the use, storage and responsibility for the uniforms provided by Saint Anne Language Center, in order to maintain a presentable appearance, discipline and a sense of belonging to the center's community.

2. Description of the Uniform

The uniform consists of:

- a red cotton T-shirt with the words "English is fun"

The uniforms are:

- the property of Saint Anne Language Center
- lent to students for temporary use

3. When the Uniform Is Worn

The uniform is worn on certain occasions, including:

- competitions
- extracurricular activities
- public appearances
- official events
- other occasions set by the center

Students must wear the uniform:

- when instructed by the center
- during all organised activities when this is required

4. Students' Obligations

Students must:

- wear the uniform with respect and responsibility
- keep the uniform clean and in good condition
- not damage or alter the uniform

- use it only for its intended purpose

5. Parents' Obligations

Parents/guardians must:

- ensure the uniform is stored properly
- make sure it is looked after (clean and in good condition)
- help return it on time
- take responsibility in case of loss or damage

6. Returning Uniforms

Uniforms are returned at the end of the activity or when requested by the center. They must be:

- clean
- undamaged
- fit to be used again

7. Breaches and Penalties

In case of:

- loss
- deliberate damage
- heavy wear due to improper use

parents/guardians must pay the value of the uniform or a fine set by the center. The amount is set by the management.

8. Supervision and Responsibility

Compliance with the policy is supervised by:

- the center's management
- teachers and activity leaders

9. Conclusion

Saint Anne Language Center encourages a responsible attitude to the center's property and believes that following this policy helps build discipline, respect and a sense of belonging in students.